



Summit Fire & EMS Authority, an Equal Opportunity Employer, is now accepting applications for the position of **Training Chief/EMS Coordinator**. Interested applicants must submit an application packet to Matt Scheer, Human Resources Manager no later than **5:00pm December 28, 2018**. Application materials should include a cover letter, resume, completed & signed Summit Fire & EMS application, and copies of applicable certificates and transcripts. Candidates selected for review should anticipate an interview process in January 2019.

The Training Chief/EMS Coordinator reports to, and receives oversight and direction from the Operations Chiefs at Summit Fire & EMS (SFE) and Red, White & Blue Fire Protection District (RWB). The Training Chief/EMS Coordinator is the direct supervisor of all High Country Training Center (HCTC) staff, and assures HCTC meets the training needs of all department personnel from SFE, RWB and other entities. Responsibilities include oversight of budgeting, inter-governmental agreements, contracts, and strategic planning.

The location of the Training Chief/EMS Coordinator Office is the High Country Training Center in Frisco, Colorado. A new Administration Building nearby HCTC is planned for the near future. Full-Time office attendance during normal business hours is required. Regular attendance at appropriate meetings and functions is also expected.

Minimum Requirements:

- Associates Degree in Fire Science, Fire Services Administration or related field. Bachelor's Degree preferred.
- 10-15 years progressive experience in Fire and/or Emergency Medical Services. 5 years supervisory experience.
- Colorado/IFSAC Fire Instructor I (or ability to achieve within 18 months of employment)
- Colorado/IFSAC Fire Officer I (or ability to achieve within 18 months of employment)
- Colorado/National Registry EMT Paramedic, CPR/AED, CPR Instructor
- Colorado/IFSAC Proctor Certification (or ability to achieve within 18 months of employment)
- ICS-200, NIMS IS-700 or equivalent

Additional Requirements:

- Valid CO driver's license or ability to obtain a valid Colorado driver's license within 30 days.
- Successful completion of background evaluation to include criminal background screening, previous employer reference checks, and pre-employment drug screen.

Compensation:

- Starting salary is dependent upon qualifications and experience. Salary range is \$84,545 - \$108,700.
- Includes excellent benefit package. Medical/Dental/Vision Insurance employer paid at 90%, Life Insurance, FPPA Defined Benefit pension and much more.

*Application packets available at www.SummitFire.org and at 401 Blue River Parkway, Silverthorne, CO 80498.
Please direct inquiries and completed applications to:*

**Matt Scheer, IPMA-SCP
Human Resources Manager
Summit Fire & EMS**

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