Current Colorado certification is required to practice as an EMT in Colorado at any level. National Registry of Emergency Medical Technician (NREMT) certification does not constitute Colorado certification. Colorado does not recognize EMT certification from other states.

GENERAL EMT CERTIFICATION INFORMATION

The Colorado EMT certification application packet must be complete and legible before it can be processed. The department will hold incomplete applications for one (1) year from the date received, after which they will be destroyed. This includes applications incomplete due to a failure to submit fingerprint cards to the Colorado Bureau of Investigation (CBI). Applications are processed in the order they are received. Your Colorado EMT certificate will be sent to the address provided on the application form. This application is a matter of public record.

APPLICATION TYPE AND REQUIREMENTS

First-Time or Initial Applicants for Certification must:
- be at least 18 years old; AND
- establish lawful presence in the US; AND
- be currently certified by NREMT; AND
- submit to a CBI fingerprint-based criminal history record check if you have lived in Colorado for more than three years; OR
  - submit to an FBI fingerprint-based criminal history record check if you have lived in Colorado for three years or less. (For further information, go to pg. 3 “CRIMINAL HISTORY RECORD CHECK INFORMATION.”)

Renewal at Current Level of EMT Certification must:
- hold an un-expired Colorado EMT certificate or one that is no more than six (6) months expired; AND
- establish lawful presence in the US; AND
- be currently certified by NREMT; OR
  - provide verification by a Colorado state-recognized EMS education program representative that continuing education or refresher course requirements have been met; AND
  - provide the required signature for skills attestation or verification by a Colorado state-recognized EMS education program representative or Colorado medical director.
- submit to an FBI fingerprint-based criminal history record check if you have lived outside of Colorado at any time during the past three years. (For further information, go to pg. 3 “CRIMINAL HISTORY RECORD CHECK INFORMATION.”)

Renewal at a Higher Level of EMT Certification must:
- be at least 18 years old; AND
- establish lawful presence in the US; AND
- be currently certified by NREMT at the new higher level of certification; AND
- submit to an FBI fingerprint-based criminal history record check if you have lived outside of Colorado at any time during the past three years. (For further information, go to pg.3 “CRIMINAL HISTORY RECORD CHECK INFORMATION.”)
Renewal at a Lower Level of EMT Certification must:

- hold an un-expired Colorado EMT certificate or one that is no more than six (6) months expired; AND
- establish lawful presence in the US; AND
- be currently certified by NREMT; OR
  - provide verification by a Colorado state-recognized EMS education program representative that continuing education or refresher course requirements have been met; AND
  - provide the required signature for skills attestation or verification by a Colorado state-recognized EMS education program representative or Colorado medical director.
- submit to an FBI fingerprint-based criminal history record check if you have lived outside of Colorado at any time during the past three years. (For further information, go to pg. 3 “CRIMINAL HISTORY RECORD CHECK INFORMATION.”)

Any person whose Colorado EMT certificate is more than six (6) months expired is not eligible for renewal and must complete first time application requirements.

PROVISIONAL CERTIFICATION REQUIREMENTS
(For Applicants awaiting the results of their CBI/FBI fingerprint-based criminal history record check)

Applicants for certification have the option of requesting a 90-day provisional certification. A 90-day provisional certification allows an applicant to practice as an EMT while the department is awaiting the results of the applicant's fingerprint-based criminal history record check.

Provisional Certification applicants must:

- meet the requirements for first-time/initial or renewal certification; AND
- have submitted to a CBI fingerprint-based criminal history record check if you have lived in Colorado for more than three years; OR
  - have submitted to an FBI fingerprint-based criminal history record check if you have lived in Colorado for three years or less. (For further information, go to pg. 3 “CRIMINAL HISTORY RECORD CHECK INFORMATION.”)
- supply a report for a name-based criminal history record check. (For further information, go to pg. 5 “PROVISIONAL CERTIFICATION - CRIMINAL HISTORY RECORD CHECK INFORMATION.”)
- provide a certified check, cashier's check or money order in the amount of $23.00, made payable to the State of Colorado. No cash, credit cards or personal checks will be accepted.
- Provisional certification is for a 90 day period only. After 90 days, the applicant’s certification is expired, and the applicant may not practice or act as an EMT unless an initial or renewal certification has been issued by the Department.

REQUIRED DOCUMENTS

- Photocopy of acceptable identification. If submitting application in person bring a photocopy with you. A notarized photocopy is required for all mail-in applications.
- Valid Colorado Driver’s License; OR
  - Colorado Identification Card
  - Copy of a Birth Certificate from any state
  - US Passport, except for “limited” passports, issued for less than 5 years.
  - United States Military Identification Card
  - United States Military Dependent Identification Card
  - United States Coast Guard Merchant Mariner Card
  - A Native American tribal document
- The state of Colorado does not accept the following state driver’s licenses as proof of lawful presence.
  - Alaska
  - District of Columbia
  - Hawaii
  - Illinois
  - Maryland
  - Massachusetts
  - Michigan
  - Nebraska
  - New Mexico
  - North Carolina
  - Oregon
  - Tennessee
  - Texas
  - Utah
  - Vermont
  - Washington
  - Wisconsin
Note: Please visit the Colorado Department of Revenue website for additional information and alternative acceptable identification documents:
http://www.colorado.gov/cs/Satellite/Revenue-Main/XRM/1216289012112

- Official documentation of any name change since your previous Colorado EMT certification (if applicable). Documentation may include photocopies of court-issued decrees and/or marriage licenses.
- Proof of current CPR certification: Provide copies of the front and back of the card OR a letter from a course director. CPR certification must be an acceptable course from an approved provider. Go to www.cdphe.state.co.us/em/CertificationEducation/Education/ApprovedCPR.pdf for a list of approved courses and providers.
- Colorado EMT-Intermediate and EMT-Paramedic applicants must also include evidence of ACLS certification. Provide copies of the front and back of the card OR a letter from a course director. ACLS certification must be from an approved provider. Go to www.cdphe.state.co.us/em/CertificationEducation/Education/ApprovedCPR.pdf for a list of approved courses and providers.

CRIMINAL HISTORY RECORD CHECK INFORMATION

- Colorado EMT certification requires submission to a fingerprint-based criminal history record check.
- Colorado EMT applicants who have lived in Colorado for the past three (3) consecutive years and who have not previously submitted to a fingerprint-based criminal history record check for EMT certification must submit to a fingerprint-based criminal history record check from the Colorado Bureau of Investigation (CBI).
  - CBI record check: $17.50.
  - For current fees call CBI at 303-239-4208.
- Colorado EMT applicants who have not lived in Colorado for the past three (3) consecutive years must submit to a CBI/FBI fingerprint-based criminal history record check. Circle the letters FBI in the upper right hand box of the fingerprint card.
  - CBI with FBI record check: $39.50.
  - For current fees call the CBI at 303-239-4208.
  - A CBI/FBI fingerprint-based criminal history record check must be repeated with each future EMT certification application if the applicant has lived outside of Colorado at any time during the certification period.
- Fingerprints and live scans must be taken by a law enforcement agency. Additional fees may apply.
- Fingerprints must be taken on an official blue-lined fingerprint card. Refer to attached example and description. For live scan information please contact the CBI at 303-239-4208.
- Payment must be made to the Colorado Bureau of Investigation or CBI. Personal checks are not accepted. Remit only business checks, money orders, cashier's checks or certified checks.
- Mail fingerprint card and payment to the Colorado Bureau of Investigation at:
  The Colorado Bureau of Investigation
  690 Kipling Street, Suite 3000
  Denver, CO 80215

Do not mail the fingerprint card and payment to the Colorado Department of Public Health and Environment (CDPHE). Fingerprint cards and payment sent to CDPHE will delay the certification process, as the card and payment will be returned to you for appropriate submission.

- CBI will send results of both the CBI and FBI criminal history record checks directly to CDPHE and NOT to the applicant.
- Early submission of fingerprint cards to the CBI is strongly encouraged. It may take 60 days or more for the CBI and 90 days or more for the FBI record check and results.
- Additional information may be found at: www.cbi.state.co.us/id/index.cfm
- Complete the information on the fingerprint card exactly as described in these instructions.
FINGERPRINT CARD FIELD EXPLANATIONS: (Front of Fingerprint Card - Top portion only)
Do Not Fold or Staple Cards. Type or print the information on the fingerprint card.

1  SIGNATURE       Signature of person being fingerprinted
2  RESIDENCE       Complete mailing address of person fingerprinted: city, state and zip code
3A  DATE           Date fingerprints taken
3B  SIGNATURE OF LEO  Signature of Law Enforcement Official taking fingerprints
4  EMPLOYER        Facility/corporation name and complete mailing address, if applicable
5  REASON FINGERPRINTING  Print: CRS 25-3.5-203 EMT Certification
6  FINGERPRINTS    All applicant prints must be taken by a law enforcement agency
7  NAME            Last, First, Middle Name
8  AKA             Maiden name, other married name or any other name used
9  ORI             Print: COCB100000 COLO B OF I DENVER, CO
10  CITIZENSHIP    U.S. OR Alien Registration number (if applicable)
11  OCA            Print CBI account number: CONCJ3150
12  FBI            Leave this field blank
13  ARMED FORCES   Leave this field blank
14  SOC            Social Security Number
15  MISCELLANEOUS  Leave this field blank
16  SEX CODES      M (Male) or F (female)
17  RACE CODES     W (White or Hispanic), B (Black), A (Asian), I (Indian)
18  HEIGHT         Feet and Inches (5'6"=506, 6'=600)
19  WEIGHT         090, 100, 250, etc. (pounds)
20  EYE CODES      BLK-Black, BLU-Blue, BRO-Brown, GRN-Green, GRY-Gray, HAZ-Hazel
21  HAIR CODES     BAL-Bald, BLK-Black, BLN-Blonde, BRO-Brown, GRY-Gray, RED Red/Auburn, WHI-White
22  POB            Place of Birth (State 2-letter code only) or Country
23  DOB            Date of Birth (MM DD YYYY format)
24  FBI            Circle the FBI in the upper right-hand corner of the card if appropriate
PROVISIONAL CERTIFICATION
CRIMINAL HISTORY RECORD CHECK INFORMATION

Provisional Colorado EMT certification requires submission of a name-based criminal history record check.

- Applicants for a provisional certification who have lived in Colorado for the past three (3) consecutive years must provide a name-based criminal history record check from the Colorado Bureau of Investigation (CBI).
  - A CBI name-based criminal history record check may be ordered at: www.cbirecordscheck.com.
  - For current fees or additional information regarding CBI, call 303-239-4208 or www.cbi.state.co.us/id/index.cfm
- Applicants for a provisional certification who have not lived in Colorado for the past three (3) consecutive years must obtain a name-based criminal history record check from each state they have lived in during the past 3 years.
- Name-based criminal history record checks must be obtained from the specific designated state agency. For a list of designated state agencies for name-based criminal history record checks, go to: http://www.cdphe.state.co.us/em/CertificationEducation/certification/statebackgroundrecordlist.pdf
  - If the state does not have a state agency designated for name-based criminal history record checks, a private vendor or provider may be used.
  - Name-based criminal history record checks must include the following information:
    - applicant's full legal name and any aliases; AND
    - birthdate; OR
    - social security number; AND
    - full disclosure of any and all criminal activity including misdemeanors and/or felonies; AND
    - sex offender registration.
- The name-based criminal history record check from each state must be submitted along with the completed application.
- A certified check, cashiers check or money order in the amount of $23.00, made payable to the State of Colorado must accompany all applications requesting provisional certification. No cash, credit cards or personal checks will be accepted.